**Education and Student Experience Committee – summary of meeting held on 11.10.22**

1. **Governance structure update**

The group noted that Provost’s and President’s Boards had combined to become University Management Board (UMB). This is part of wider governance change which has seen Education Committee become Education and Student Experience Committee. Terms of Reference and Committee membership will be updated in due course to reflect this change, and the role and name of the existing Student Experience Committee will also be reviewed.

1. **Learning and Teaching Strategy Refresh**

University Management Board supported and endorsed the LTS refresh and made the following comments:

* There should be a focus on collaboration with external partners on lifelong learning.
* Assessment, feedback and staff workload are key areas for the College to address, and workload for both staff and students can be reduced by reducing assessment burden.
* Inclusive education should be visible in the updated LTS.
* The updated strategy should complement the forthcoming College-wide mental health strategy.
1. **Inclusive Pedagogy Champions**

The Committee supported the idea of rolling out Inclusive Pedagogy Champions (IPCs) across College, with conversations to follow with Faculties on the best way to appoint and support these roles (including the number of roles per Faculty or Department).

These individuals will be responsible for encouraging and supporting widespread adoption of good practice related to inclusivity and accessibility among any members of College who design, produce and/or deliver learning and teaching materials.

The roles will initially be introduced on a voluntary basis and the group emphasised the importance of recognising the contribution of the individuals, such as through the personal and professional development opportunities which would be associated with the roles.

The group agreed that the IPC project should be incorporated into the existing LTS refresh.

1. **Student Lifecycle Administration Board (SLAB)**

The current initiatives of SLAB include:

* + Records infrastructure
	+ Marketing, Recruitment and Admissions CRM
	+ Student case management
	+ Student attendance monitoring
	+ Careers product assessment
	+ Widening Participation indicator
	+ Scholarships search engine

Work is underway across many of these initiatives, and workshops and roadshows are being held to promote the work being done by the group and encourage involvement.

The work of the Marketing Recruitment and Admissions CRM Board is underway, with representation from across the Faculties.

Work to support and improve our current systems is also essential alongside SLAB, highlighted by the difficulties encountered by Departments in setting up access for new students this year.

1. **Updates from other committees**

The Committee received updates from the following meeting groups:

* Student Experience Committee
* Teaching and Learning (Product) Board

The next meeting of Education and Student Experience Committee will take place on 10 November.