

Athena SWAN committee meeting

10th May 2022

13:00-14:00 meeting using Microsoft Teams

Minutes

Present: Rebecca Bell (RB), Gareth Collins (GC), Bethany Crenol (BC), Katharina Kreissig (KK), Valentin Laurent (VL), Bhavna Patel (BP), David Pedreros Bastidas (DPB), Katie Rycraft (KR), Sophia Quazi (SQ), Laurene Ville (LV)

Apologies: Jo Morgan (JM),

Adriana Paluszny (AP), Teigan Collins (TC), Victoria Fernandez (VF), Rebecca Smith (RS), Victoria Murphy (VM), Emma Watson (EW)

- 1) Acceptance of minutes from the meeting on 15 March 2022 and discussion of outstanding items**

PAPER 1	Survey data – data analysis tools?
	Emma, good practice Athena SWAN
	Faculty of Engineering proposal (Impact programme Royal Academy of Engineering)
	Student survey/ parental leave – actions remain

The minutes from the previous meeting were agreed as a true and accurate record.

The agenda item regarding good practice has been postponed and will be brought back to the next meeting.

The action items regarding the student survey and parental leave have not yet been completed.

- 2) Results from Athena SWAN culture survey for staff (presentations from 3 working groups)**

Presentations were received by two working groups about the results of the Culture Survey. The third and final working group were unable to present their findings.

The committee discussed changes that can be made to future surveys and reporting. It was agreed that future surveys should be devised to allow for different job families within ESE to answer questions relevant to their specific area of work. This will allow for more accurate and in-depth collection of data.

- 3) Website**

The content freeze on the website is now over. The Athena Swan webpage has been updated.

Action (all): All members of the committee should submit a photograph and a two-sentence biography to Sophia Quazi to be uploaded to the website.

- 4) Update action plan**

Updates to the action plan are ongoing.

The committee agreed that updates to the Declaration of Values document should be discussed with Tina van de Fliedrt as the current Head of Department.

Action (all): All members of the committee are asked to review the spreadsheet on the Teams channel and give updates to outstanding actions.

Action (RB): Rebecca Bell to raise the issue of updating the Declaration of Values document at the next EDIC Committee meeting.

5) Update from Rebecca on the Civil Engineering EDIC or Bhavna on Chemical Engineering EDCC

The report for the above item was not received by the committee and the item will be brought back for discussion at a future meeting.

6) Updates on EDI topics from members of the SAT

7.1.) Women in Engineering June

7.2.) International Day for Women and Girls in Engineering

Women in Engineering Day will take place on the 23rd June. Plans are underway to organise a careers event, which will involve alumni of all levels, to discuss developments in their careers. This will have a particular focus on data science.

An application was received for the initiative launched as part of the International Women and Girls Day for outreach activity in schools. This application was of exceptional quality and will be supported. The application sets out a plan to conduct a three-day workshop with girls from six schools in Nigeria and will focus on basic coding skills. This outreach event will be held to coincide with Women in Engineering Day and will be publicised in due course.

7) AOB

The next meeting will be held on the 19th July 2022.

Subsequent committee dates have yet to be agreed.