**Department of Electrical and Electronic Engineering**

**Late Stage Review Form (LSR)**

Full-time students = submission by 21 months + assessment by 22 months

Part-time students = submission by 42 months + assessment by 44 months

**Please read the** [**EEE PhD Milestones Guidelines**](http://www.imperial.ac.uk/electrical-engineering/study/current-students-course-handbook/eee-phd-milestones-guidelines/)**, then complete this form electronically and email it to the next person in the process. There is NO need for signature.**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Section A – completed by STUDENT**  **🡺 then email to supervisor(s) + assessors + CC: your research group administrator ->**  [**CAS**](mailto:w.hsissen@imperial.ac.uk)**;** [**CSP**](mailto:v.rodriguez-gonzalez@imperial.ac.uk)**;** [**OSD**](mailto:s.brace@imperial.ac.uk)**,** [**ISN**](mailto:j.obrien@imperial.ac.uk)**;** [**CAP (Raluca)**](mailto:raluca.reynolds@imperial.ac.uk); [**CAP (Julian)**](mailto:j.kessell@imperial.ac.uk)  **Remember to attach the LSR report** | | | | | | | | | | |
| **Student’s Name** | |  | | | | | | **CID** |  | |
| Full-time  Part-time | Research Group:  CAS CAP  CSP ISN  OSD  Please also add your CDT abbreviation (if applicable): | | | **Date of initial PhD registration**  (as per [My.Imperial.ac.uk](https://my.imperial.ac.uk/)) | | | | | |  |
| **LSR due date**  (as per [My.Imperial.ac.uk](https://my.imperial.ac.uk/)) | | | | | |  |
| **Is this your first LSR?** | YES  **NO**, please give the date of previous LSR: | | | | | |
| **If you missed LSR deadline, please provide the reason for lateness** | | |  | | | | | | | |
| **Provisional title of research project** | | |  | | | | | | | |
| **Supervisor(s) name(s)** | | |  | | | | | | | |
| List the Graduate School’s [**professional development programme courses**](https://www.imperial.ac.uk/students/academic-support/graduate-school/professional-development/doctoral-students/) you have taken  Only list the ones completed after the ESA – required a total of 4 (2 by ESA and 2 by LSR) | | | | | | | | | | |
| **Title** | | | | | | **Outcome** | | | | |
|  | | | | | | | Complete; or  To be completed on (date): | | | |
|  | | | | | | | Complete; or  To be completed on (date): | | | |
|  | | | | | | | Complete; or  To be completed on (date): | | | |
|  | | | | | | | Complete; or  To be completed on (date): | | | |
| Non-native speaker who scored Level 1 or 2 in DACR A1, have you been following further courses offered by the CfAE? [DACR Assessment 2](http://www.imperial.ac.uk/academic-english/current-students/doctoral/academic-communication-requirement-assessments/) | | | | | | | YES NO  EXEMPT (non-native speakers who score Level 3 or 4 in DACR A1 are exempt from taking DACR A2) | | | |
| Have you had a meeting with your Personal Tutor since your ESA? | | | | | | | YES NO  OTHER ….. | | | |
| **Please list any publications AND external presentations you might have given so far in your research programme.** | | | | | | | | | | |
|  | | | | | | | | | | |

**Please read the** [**EEE PhD Milestones Guidelines**](http://www.imperial.ac.uk/electrical-engineering/study/current-students-course-handbook/eee-phd-milestones-guidelines/)**, then complete this form electronically and email it to the next person in the process. There is NO need for signature.**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Section B – completed by ASSESSORS, after assessment**  **🡺 then email to supervisor(s) + CC: research group administrator ->** [**CAS**](mailto:w.hsissen@imperial.ac.uk)**;** [**CSP**](mailto:v.rodriguez-gonzalez@imperial.ac.uk)**;** [**OSD**](mailto:s.brace@imperial.ac.uk)**,** [**ISN**](mailto:j.obrien@imperial.ac.uk)**;**  [**CAP (Raluca)**](mailto:raluca.reynolds@imperial.ac.uk); [**CAP (Julian)**](mailto:j.kessell@imperial.ac.uk)  **Please read the** [**EEE PhD Milestones Guidelines**](http://www.imperial.ac.uk/electrical-engineering/study/current-students-course-handbook/eee-phd-milestones-guidelines/) | | | | | | | |
| **Date of LSR examination:** | | | | | | |  |
| **1. Comments on progress:** | | | | | | | |
|  | | | | | | | |
| Overall Assessment (tick one) | | Poor | Satisfactory | Good | | Very Good | |
| **2. Comments on the plan of future work:** | | | | | | | |
|  | | | | | | | |
| Overall Assessment (tick one) | | Poor | Satisfactory | Good | | Very Good | |
| **3. Please provide answers for the following:** | | | | | | | |
| Does the student understand the research problem adequately? | | | | | Yes No | | |
| Has the student a critical awareness of the relevant literature on the subject? | | | | | Yes No | | |
| Does the student have a reasonable plan for future work in place? | | | | | Yes No | | |
| Does the student have the capacity to pursue research? | | | | | Yes No | | |
| Will the student complete within the registration period? | | | | | Yes No | | |
| **4. Do you recommend that registration for the PhD can continue?** | | | | | Yes No | | |
| If **YES**, when, in your estimation, will the thesis be ready for submission? | | | | |  | | |
| If **NO**, what course of action do you recommend?  Re-submit (full-time: within 2 months / part-time: within 4 months from ESA due date)  Transfer to MPhil registration  Fail/Withdraw | | | | | | | |
| **5.** Do you want to nominate this student for the [Stylianos Kalaitzis Most promising doctoral work Award](https://www.imperial.ac.uk/electrical-engineering/study/current-students-course-handbook/postgraduate-prizes/phd-prizes/)?  Yes No | | | | | | | |
| **Assessors names** |  | | | | | | |

**Please read the** [**EEE PhD Milestones Guidelines**](http://www.imperial.ac.uk/electrical-engineering/study/current-students-course-handbook/eee-phd-milestones-guidelines/)**, then complete this form electronically and email it to the next person in the process. There is NO need for signature.**

**Please read the** [**EEE PhD Milestones Guidelines**](http://www.imperial.ac.uk/electrical-engineering/study/current-students-course-handbook/eee-phd-milestones-guidelines/)**, then complete this form electronically and email it to the next person in the process. There is NO need for signature.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Section C – completed by SUPERVISOR(s)**  **🡺 then email to your research group administrator**  **Please read the** [**EEE PhD Milestones Guidelines**](http://www.imperial.ac.uk/electrical-engineering/study/current-students-course-handbook/eee-phd-milestones-guidelines/) | | | |
| **Feedback from the Supervisor(s) to the student on the LSR Assessment outcome and future research activities.**  Feedback and discussion between the Supervisor(s) and student on the student’s training and development. Supervisor(s) may wish to cover the following as part of this conversation:   * Departmental and technical courses completed by the student and future training * Graduate School professional skills courses completed and future recommendations * Other training and development opportunities, including those suited to the student’s future career plans | | | |
|  | | | |
| **Supervisor(s) names** |  | **Date:** |  |

|  |  |
| --- | --- |
| **Section D – completed by research group administrator** | |
| Has the student satisfied the Graduate School Professional Skills requirement (minimum 2 by ESA + 2 by LSR)? | Yes  The milestone cannot be approved until completion of the courses. |
| Did the student score Level 1 or 2 in DACR A1 and then take DACR A2? [Doctoral Academic Communication Requirement (DACR)](https://www.imperial.ac.uk/academic-english/current-students/doctoral/academic-communication-requirement/) | Yes No EXEMPT  (non-native speakers who score Level 3 or 4 in DACR A1 are exempt from taking DACR A2) |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Section E – DPS** | | | | |
| **Do you recommend the PhD registration should continue?** | | | Yes No | |
| If **NO**, what course of action do you recommend?  Re-submit (full-time: within 2 months / part-time: within 4 months from ESA due date)  Transfer to MPhil If transfer is recommended, please give reason:  Non-completion of professional skills development training  Academic performance  Fail/withdraw | | | | |
| DPS approval |  | Date: | |  |