

DoLS POSTDOC COMMITTEE

Tuesday 12th April 2016
12 – 1:30pm
213A Sir Ernst Chain Building

Minutes

Present: Briggs, David; Grob, Alice; Marbiah, Masue; Pang, Poh-Choo; Storch, Marko; Yu, Joe, Rama McCrorie

Apologies: Matias, Miguel; Wilson, Chris, Haghighat-Khah, Roya; Rochelle, AW

Agenda Item	Action
1. Apologies Received from Miguel Matias, Rochelle Aw, Haghighat-Khah, Roya	
2. Minutes of the last meeting No comments	
3. Matters arising from the last meeting No matters arising	
4. Representative from Silwood Park Rochelle reached out to new person (contact provided by Lenne), but did not get any reply yet. Therefore we are looking for a new member from Silwood Park. David will reach out to Lenne. On that note Miguel has returned from maternity leave and come for the next meeting.	D. Briggs
5. Newcomer's coffee morning update Alice was there on today's meeting and 3 people came. They were actually not newcomers - more like 6 months. It seems 10 am is not convenient and 2 out of 3 participants have been already at Beer & Pizza. Lunch might be a better time, so suggesting SAF 6th floor as alternative meeting place. Rama offered to look into booking. Next scheduled event: 10th of May, which will be organised as lunch event. On next PDC meeting we have to re-evaluate, if it is worth doing a dedicated newcomer event. We also stressed the need for an official DoLS-Postdoc email list to reach all Postdocs exclusively. -> Alice will ask Lenne again.	R. McCrorie A. Grob
6. Beer & Pizza update 35 people came to last meeting (different ones from the time before). Soft drinks are preferred -> Discussed moving it to a later time, but felt that it was important to keep it family friendly. Next meetings: Thursdays 28th of April & 26th of May. Speakers for both meetings are already signed up. Advertising did work well.	A. Grob

- 7 **PRDP Pop-Up Event -May**
Event from 16th of March: 8 people came to the workshop. Karen and Dan facilitated the workshop with intro and hands on time for preparing the PRDP forms. Lasted 2 hours. Participants found it really helpful. Next time: 16th of May. Suggesting lunch time 12-2pm for convenience. Poh-Choo will organise and advertise. P. Pang
- 8 **Speed Mentoring**
Joe found 3 PIs already who like to participate. Previously Alexandra organized it. Most important to fix date. 7th floor SEC would be a good room. Dates maybe 20th or 27th of June. Joe will fix room and date and then we can all recruit PIs for a set time. J. Yu
- 9 **Parliamentary Visit**
To promote awareness for alternative careers and policy making. Roya not here today, Poh-Choo provided short update and we will look into this next meeting again. R. Haghighat-Khah
- 10 **Research Strategy Committee update**
Did not take place. Discussing other committees: P. Pong

Teaching committee - Lenne will find out if we can contribute. Poh-Choo will reach out to Lenne.
- 11 **Health & Safety update**
Allison (managing SAF building) offered to come along to a PDC meeting and discuss details. Rama offered to compile a list of questions to explore the topic from Postdoc perspective for next PDC meeting. R. McCrorie
- 12 **Postdoc Handbook update**
Update during next committee meeting. R. Haghighat-Khah
- 13 **Website Update**
Marko has now access to update the PDC website. M. Storch
All

<http://www.imperial.ac.uk/life-sciences/staff-info/life-sciences-post-doc-committee/>
Everybody is invited to have a look and send ideas for improvement to Marko. When an event is planned we will provide Marko with the information necessary to advertise it in the news section.

Provide a tiny.url to link to this website with a shorter address.

We want to use a common signature for all emails we will send out to Postdocs including the address of this site.

A new section on the website will document our activities with pictures and short descriptions.

Date of the Next Meeting

TBC – week commencing 16th of May