

DoLS POSTDOC COMMITTEE

Tuesday 13th June 2016
12 – 1:30pm
610 Sir Ernst Chain Building

Minutes

Present: Aw, Rochelle; Briggs, David; Haghighat-Khah, Roya; Marbiah, Masue; Matias, Miguel; Marbiah, Masue; Pang, Poh-Choo; Mombrikotb, Shorok; Storch, Marko; Yu, Joe

Apologies: Grob, Alice; Rama McCrorie

	Agenda Item	Action
1	Apologies Apologies received from Alice Grob and Rama McCrorie	
2	Minutes of the last meeting Shorok Mombrikotb still does not have access to Sharepoint	R. Aw
3	Beer & Pizza Event - SK Tried 5pm start but this resulted in lower numbers (17). Suggested to try a 4:30pm start. Last month's talk went on for too long, necessary to give strict time frames to speakers and say after 15 minutes if they haven't finished we will be stopping them. D. Briggs suggested in order to boost numbers we could try 2 x 10 min talks. Initially try 4:30 pm start, and then explore 2 talks. Talks should have a wider reach; predominantly so far it has been mostly structural or microbiology.	A. Grob
4	Beer & Pizza Event - SP Scheduled event for 6 th July at 5pm. Initial event to determine what postdocs at SP would like – more of a meet and greet session.	M. Miguel S. Mombrikotb
5	Silwood Park Visit Visit for all postdocs to Silwood Park for a networking event with Karen Hinxman followed by a BBQ with the whole department. Lenne will organise bus. Email to be sent out to all postdocs. Must be signed up by Friday 1 st May to attend. Posters to be designed and distributed. Addendum post meeting: Lenne helped draft the email which was sent and suggested we organise a tour as well as the networking event.	R. Aw
6	Speed Mentoring This event has been postponed until 19 th /20 th September. D. Briggs offered to help J. Yu organise the event. Lenne has kindly offered help in getting PIs to participate. Need at least 1 month of advertising and must get people to sign up by doodle poll for confirmed attendance. Silwood Park to help generate interest, if enough interest from postdocs could	D. Briggs J. Yu M. Miguel S. Mombrikotb

organise a minibus.

7 Have Your Say Campaign – Tom Welton

R. Aw and P-C. Pang met with Tom Welton over the Have Your Say campaign organised by the Faculty of Natural Sciences. Anti-bullying campaign regarding reporting instances to an external company. Hardly any postdocs attended the initial launch campaign and the intention of the meeting was to increase awareness for postdocs. Discussed what is bullying, and how it should be reported. New sessions targeted only to postdocs for the whole of the FoNS will be arranged. Posters to be distributed and put up regarding new dates.

R. Aw
P-C. Pang

8 Health & Safety Update

Next meeting scheduled 23rd June.

9 Postdoc Handbook Update

R. Haghighat-Khah updated regarding the progress of the handbook. Went through the outline. Agreed to include social activities and take out aspects regarding HR related information. Handbook to be loaded up onto Sharepoint for input shortly.

K. Haghighat-Khah
P-C. Pang

10 Website

Have Your Say campaign information to be added on once we have received this. Please address any comments to M. Storch regarding the website.

M. Storch

11 Survey & Technical Workshop

R. McCrorie has begun investigating potential PIs who may be able to help with statistical workshops. She has set up meetings with three as well. SP has a lot of people who are experts in R, and it may be possible to set up an R related workshop. Still beneficial to send out a Survey Monkey (link of which to be added to our website) to determine what postdocs are interested in.

R. McCrorie

12 Equal Opportunities Meeting

Next meeting scheduled 28th June. M. Marbiah has been putting together a comparison of the PDC and LDC interview for postdocs workshops available. Any other comments to be raised at the next meeting please contact M. Marbiah.

M. Marbiah

Date of the Next Meeting

w/c 18th July