

DoLS POSTDOC COMMITTEE

Friday 3rd November 2017
12:30 – 14:00pm
213A Sir Ernst Chain Building

Minutes

Present: Aw, Rochelle; Briggs, David; Estacio Gomez, Alicia; Grob, Alice; Pang, Poh-Choo; Vincent, Crystal; Aulino Campos de Lima, Melina; Marbiah, Masue; Storch, Marko, Angrisano Fiona

Apologies: Aldersley, Andy; Haghighat-Khah, Roya

	Agenda Item	Action
1	Apologies Apologies received from Andy Aldersley; Haghighat-Khah, Roya	
2	Minutes of the last meeting No issues	
3	Beer & Pizza SK Numbers are consistently 25-30 people, that's great and also new people join regularly. 2 next speakers confirmed. Alice will be on leave in March and Fiona will take over being main responsible with support from others for running the events as usual.	Fiona
4	Silwood Park Shorok stepped down from serving in the PDC and we are actively looking for a new Postdoc to join the committee asap. Department will help recruiting new representative.	Rochelle
5	PDC Reps Network Our team was awarded the team award with 250 £ to spend on a team activity. We felt a team building event in January would be great and Crystal is looking for opportunities to book an event.	Crystal
6	EOC update Masue reported on recent news from the EOC meeting. There will be opportunities for recognising Postdocs for teaching. The department will apply for Athena Swan next year and there will be activities for which Masue will be supported by other PDC members on demand. Also, the EOC committee will receive a new name and there are always options for new course ideas. The use of panopto, the College system for recording and sharing events (contact Charles Aigbokhai) was discussed and found to be useful for the next Postdoc Symposium, but not so much for regular smaller events.	Masue

- 7 **Health and safety update**
 There are always new ideas to improve health and safety and this time ideas on preserving the H&S culture in labs were discussed. After the next H&S meeting David will take over from Crystal serving on this committee.

Crystal
Dave

- 8 **2nd Annual DoLS Postdoc Symposium**
 We look forward to repeat the success from last year with Rochelle already booking rooms G34 and 120-122 in SAF for the 12th of April. We setup a subcommittee for preparing the symposium: Crystal, Rochelle, Dave, Poh-Choo, Fiona, Alicia. The structure will be similar to last year's and we aim for 5 sponsors to raise 5x 200£ to support the event. David and Rochelle will reach out (Thermo/NEB/VWR). The panel round might focus on science communication with journal editors, outreach professionals, design and communication experts sharing their insights. Poh-Choo was asked to provide an official certificate for speakers from last year and we will reach out to Rebecca for advice on that.

Crystal
Dave
Rochelle
Poh-Choo
Fiona
Alicia

- 9 **Community events**
 Crystal will setup a coffee round for postdocs in February. We received the suggestion to organise lab visits to stimulate collaboration on techniques and projects.

Crystal

- 10 **Postdoc handbook update**
 Alicia will update the handbook information especially the committee list.

Alicia

- 11 **AOB**