

**DoLS PDC meeting minutes**

Monday 15<sup>th</sup> November 2021  
13:00 – 14:00

Virtual MS Teams meeting

**Present:** Mark Hintze (MH), Rob Bradley (RB), Alice Banks (AB)

**1. Apologies for absence**

None

**2. Previous minutes**

No issues

**3. Equality, Diversity & Inclusion committee update (AB)**

- Job Level Review update – this is being replaced by the Pay Review which includes an Equity Pay Review and Achievement Pay Review. Postdocs are encouraged to approach their line managers if they feel they meet the criteria for either process.

**4. Health & Safety committee update (MH)**

- No update

**5. Research committee update (RB)**

- No update

**6. Infrastructure committee update (RB)**

- No update

**7. UG Teaching committee update (MH)**

- Huw Williams has suggested holding meetings with PDC Reps on an *ad hoc* basis, only when there are relevant items to discuss, so that the PDC are not required to attend all teaching committee meetings.

**8. PFDC committee update (MH/AB)**

- HR issues relating to notification at the end of postdoc contracts (and contract extensions) should improve going into the new term. There is now a new HR Hub dealing with these matters. Postdocs should continue to feedback to the PDC if they are experiencing any problems.
- The PFDC have produced a generic welcome pack which can be tailored for each department to include local information. The PDC has recently revised the DoLS welcome pack which is made available to new starters as part of their welcome email from the PDC.
- There is a general feeling across departments that attendance at online events is diminishing and it would be helpful to have some clarity on what face-to-face events will be permitted, and when.

**9. Upcoming PDC events**

- A Postdoc Networking Event was proposed to take place in early 2022 if there is sufficient interest from the DoLS postdoc community. The proposed event would take place over the course of the afternoon and would invite postdocs to give a

flash talk to introduce themselves and their research and would also include refreshments and the opportunity to network and socialise with fellow postdocs.

**Action:** AB to send update email to postdocs, including information on the proposed networking event and a survey to gauge interest.

**10. AOB**

- RB proposed that AB should join MH as Co-chair of the PDC. All members of the committee agreed to this.

**11. Next PDC meeting**

TBC following the Christmas break.