

**DoLS PDC meeting minutes**

Wednesday 16<sup>th</sup> November 2022

14:00-15:00

SEC 319

**Invited: Mark Hintze (MH), Rob Bradley (RB), Alice Banks (AB), Tom Kim (TK), Julia Sanchez Garrido (JS), Henry Taunt (HT)**

**1. Apologies for absence**

None

**2. Minutes & actions from last meeting**

- TK and JS have set up a DoLS Postdoc Network MS Team and have started to populate it with useful documents e.g., Pizza & Beer organising etc.
- The issue of *Seeds for Success* and *Wings for Ideas* eligibility was raised with the Reps Network. The PFDC gave the following response: 'For these funds we want to support people in their fellowship journey, and that goes beyond July 2023. That is the reason why we put that contract date as an eligibility criteria.'

**3. Committee updates**

**a. Equality, Diversity & Inclusion (AB)**

- The EDIc are reviewing the Staff Survey results to identify any issues raised which fall under the EDIc remit.
- Laura Honey (HR) and Allison Hunter (Tech) have offered to host drop-ins/meetings with Postdocs & Fellows if there is interest.

**b. Health & Safety (MH)**

- The H&S committee want postdocs to be more involved with driving a positive lab culture and better safety practice
- Postdocs will be contacted to complete a H&S survey, and this will be followed by a workshop with Stef in the new year.

**c. Research Strategy (JS)**

No update

**d. Space, Infrastructure & Facilities (TK)**

- Updates provided on works taking place is SAF and SEC.
- SharePoint facilities page was presented at the Staff Meeting.
- SEC 7<sup>th</sup> floor refurbishment should be completed by the end of term.
- There are concerns over power back-up to support the College facilities should we experience ongoing power cuts through winter.

**e. FoNS Reps Network (MH/AB)**

- The PDC updated the Faculty on DoLS social events including Pizza & Beer, coffee mornings and Friday socials.
- FoNS will be hosting a Postdoc Showcase in February.

**Action:** AB and MH to send out email to invite DoLS abstracts and recruit speakers.

**f. PFDC Reps Network (MH/AB/JS)**

- The PFDC recommended social media to engage postdocs in events.
- The PDC discussed that typically there has been a better response to email compared to Twitter so will continue to use email for the time being.

**g. Culture (MH)**

- There is now a regular schedule of social events planned in DoLS.

**h. DoLS Seminars (TK)**

- The committee raised concerns that seminars were not well attended due to the talk quality and would like to recruit external speakers to boost attendance.

**4. Events for 2022/23**

**a. Pizza & beer talks**

- The first event took place and was attended by 12 postdocs.
- Next event planned for 01.12.22 and Tom Kim will present.
- A calendar event will be sent out for the next event.
- There are sufficient drinks stored in SEC 211 for the next event, but additional drinks (e.g., sugar-free options) can be bought and the costs claimed back.

**Action:** TK and JS will take over Pizza & Beer organisation from RB.

**b. Faculty Postdoc Showcase**

- Taking place 1 February 2023, 13:30-17:00 (SAFB 122, SK campus)

- Abstracts to be submitted before the end of term and speakers confirmed in the new year.

**Action:** AB and MH to email Postdocs & Fellows to invite abstract submissions

## 5. AOB

### a. Committee membership and responsibilities

Membership of committees and other PDC activities were reallocated as follows:

- a. Equality, Diversity & Inclusion: AB
- b. Health & Safety: MH
- c. Research Strategy & Fellowship: JS
- d. Space, Infrastructure & Facilities: TK
- e. FoNS Reps Network: MH/AB
- f. PFDC Reps Network: HT/JS
- g. Culture: MH
- h. DoLS Seminars: TK
- i. Webpage: TK
- j. Pizza & Beer: HT/JS
- k. FoNS Showcase: AB/MH

### b. Cost of Living

- PhD students are seeking support from Staff to receive equivalent cost of living support as College staff.
- The PDC agreed that PhD students should be supported with the ongoing cost of living crisis, but this is a College-wide issue to be addressed.

### c. RB leaving PDC

- Rob is leaving the PDC after many years on the committee. The PDC thanked Rob for all his hard work and contributions to the PDC, particularly organising the Pizza & Beer events and Speed-networking event which were very popular. The PDC wish Rob all the best in his new role!

## 6. Next PDC meeting

Monday 9<sup>th</sup> January 10am