

DoLS PDC meeting minutes

Thursday 24th February 2022
11:00 – 11:30

Virtual MS Teams meeting

Present: Mark Hintze (MH), Rob Bradley (RB), Alice Banks (AB)

1. Apologies for absence

None

2. Minutes from last meeting

- No issues

3. Equality, Diversity & Inclusion committee update (AB)

- No update (meeting scheduled for following week)

4. Health & Safety committee update (MH)

- No H&S meeting held since last PDC meeting
- Additional hooks for lab coats have been installed in some lab areas in SAF but it would be helpful to have more across the building
- **Action:** MH to raise at next H&S meeting

5. Research (RB)

- No update

6. Infrastructure committees update (RB)

- No update

7. PFDC committee update (MH/AB)

- FoNS Postdoc & Fellows met with the Dean and Vice Dean
- Issues relating to the Job Level Review (JLR) and Promotion and Progression process for Research staff were raised: The JLR has been closed since the start of the pandemic and the webpage is currently under review with no date stated for reopening. Information on the progression from Research Associate to Research Fellow is also missing from the College website.
 - Richard Craster has agreed to raise this issue with HR to ensure that there is clarity in the promotions process, and that this information is easily accessible on the College website.
- Postdocs highlighted that it has been difficult to maintain a sense of community amongst postdocs without in-person events. There was the suggestion that postdoc socials could happen monthly hosted by a different Department each month. PDC Reps were supportive of this suggestion and felt that events at both Faculty and Department level would be welcome.

8. Events for 2022

a. Postdoc lunch (Mental Health Awareness Week)

- Funding is available to cover the cost of refreshments so that postdocs can host events during Mental Health Awareness week. The PDC will arrange a lunchtime

social for postdocs and invite people to bring their lunch and meet fellow postdocs in the Department. Tea/coffee and cake will be provided.

- **Action:** AB to book the 6th floor meeting area in SAFB from 12:30-2pm on Wednesday 11th May and to look into arranging funding and refreshments.

9. AOB

- None

10. Next PDC meeting

- 11 am Wednesday 30th March