

DoLS PDC meeting agenda

Wednesday 4th May 2022

11:00 – 12:00

SAF 3rd Floor Meeting Area

Present: Mark Hintze (MH), Alice Banks (AB), Tom Kim (TK)

1. Apologies for absence

Rob Bradley

2. Minutes from last meeting

No issues

3. Equality, Diversity & Inclusion committee update (AB)

Met 06/04/2022

- Safeguarding concerns at PhD event.
- Consider including reference to responsible alcohol consumption as part of the housekeeping information at events where alcohol is available.

4. Health & Safety committee update (MH)

No update

5. Research committee update (RB)

No update

6. Space, Infrastructure and Facilities committees update (TK)

No update

7. PFDC committee update (MH/AB)

No update

8. Culture committee Rep (MH)

- Departmental coffee mornings will start on 18th May at 10:30 in the SAF.
- Coffee will be open to all staff and mornings will run in both the SAF and SEC after the initial event.
- Friday socials will return soon, these are hosted by different labs each month.

9. Research England Funding – MDR postdoc support project “Regaining a Sense of Empowerment”

- The workshop series has started with just 3 attendees. Places are still available for the two remaining sessions as the uptake was very low.
- The committee discussed why there was little interest in this event from DoLS postdocs. Do practical lab schedules make it difficult to attend workshops offered in this format?
- **Action:** AB and MH to raise this at the Reps Network Meeting on 09/05/22. How can we encourage DoLS postdocs to participate in training opportunities such as this? Are there alternative opportunities that would be in greater demand?
- **Action:** AB to email DoLS postdocs to advertise places at remaining two sessions.

10. Events for 2022

Postdoc lunch (Mental Health Awareness Week)

- SAFB 6th floor meeting space booked 12.30-2pm 11th May
- Advert sent by email and calendar invite sent to ls_reb_dl@imperial.ac.uk mailing list.
- Tea/coffee and cake ordered via Imperial Catering.
- Posters up in SAF lifts and 3rd floor seating area.
- **Action:** AB to send reminder emails in the lead up to the event.
- **Action:** TK to put up posters in SEC.

11. AOB

- MH met as part of a focus group to discuss how the College can support long-term postdocs. There will be additional meetings later in the term to discuss how the College can better support these staff.
- Job Level Review: Information has now been updated on the College website regarding the promotion process from Research Associate to Research Fellow <https://www.imperial.ac.uk/human-resources/recruitment-and-promotions/promotions/research-staff-promotion-and-progression-review/>

12. Next PDC meeting

- Thursday 9th June 11 am