

**DoLS PDC meeting minutes**

Wednesday 7<sup>th</sup> September 2022

14:30-15:30

Hybrid: SEC 319/MS Teams

**Invited: Mark Hintze (MH), Rob Bradley (RB), Alice Banks (AB), Tom Kim (TK)**

**1. Apologies for absence**

None

**2. Minutes & actions from last meeting**

Minutes approved.

The PDC responded to Ester Buchaca-Domingo regarding the Faculty Postdoc Showcase. This will be discussed further at the next Reps Network. Due to time constraints, the event will not take place during Postdoc Appreciation Week, but it should be possible to arrange later in the academic year.

**3. Equality, Diversity & Inclusion Committee update (AB)**

Met 16<sup>th</sup> August. Conflict of interest and Safeguarding procedures were discussed. Results from the Staff Survey have been collated, these will be analysed and then discussed in detail at the next meeting.

**4. Health & Safety Committee update (MH)**

Stef Hoyle has proposed holding H&S meetings with postdocs to discuss any lab related safety issues and how best to resolve them.

**Action:** MH to respond to Stef that this would be of interest

**5. Research Strategy Committee update (RB/AB)**

No update

**6. Space, Infrastructure & Facilities Committee update (TK/AB)**

No update

**7. Faculty PFDC committee update (MH/AB)**

No update

**8. Reps Network meeting (MH/AB)**

No update

## **9. Culture Committee update (MH)**

Weekly coffee mornings and Friday socials are now happening and are typically well attended – there is likely to be sufficient interest in the coffee mornings to reintroduce a morning in SEC once the 7<sup>th</sup> floor refurbishments are complete. Postdocs are encouraged to attend (along with group members). DoLS Boat Party for postdocs and PhD students is taking place on 21<sup>st</sup> September.

## **10. Events for 2022**

### **a. Pizza & beer talks**

The PDC aim to re-start pizza & beer talks during the autumn term once the department confirm funding support.

**Action:** RB to contact Tika regarding financial support for pizza and drinks, and to email Reps with overview of how the sessions were organised and run previously.

## **11. AOB**

### **a. Webpage training**

RB reported that the platform hosting the PDC webpage has been unavailable for editing/updating in recent months and there are plans to transfer to a new system which will require additional training.

**Action:** RB and TK to attend training when available to increase the number of Reps with access to editing the webpage.

## **12. Next PDC meeting**

First week of October - tbc