

DoLS POSTDOC COMMITTEE

Friday 10th May 2019
12:30 – 2:00pm
SAFB G64, South Kensington Campus.

Minutes

Present: Wei, Ba; Bradley, Rob; Estacio Gomez, Alicia; Farrant, Katie; Grob, Alice; Witmer, Kathrin; Wright, Kate.

Apologies: Aulino Campos de Lima, Melina; Haghighat-Khah, Roya.

Agenda Item	Action
1 Apologies	
2 Minutes of the last meeting No issues	
3 New Chair vote. A. Grob has accepted the Chair position. R. Haghighat-Khah will continue as Co-Chair, and A. Estacio Gomez as a member of the Committee. A. Estacio Gomez will inform G. Masters, the Postdoc Champion, and K Hinxman about this change. A. Grob, A. Estacio Gomez, and K. Wright will continue to be the 3 Postdoc Reps in the PDFC Committee.	A. Grob, A. Estacio Gomez.
4 Pizza and beer update. M Aulino Campos de Lima will no longer be able to co-organise the Pizza and Beer talks, R. Bradley has offered to replace her from now on. There are speakers scheduled for May (30 th) and June sessions (27 th). W Ba will order the Pizzas for May talk, and K Witmer will do so for June's one. We will have July and August as Summer breaks.	M. Aulino Campos de Lima, R.Bradley, K Witmer, W Ba.
5 ISSF Springboard Fellowships These fellowships are open to researchers across ALL faculties in College, to undertake research within the science remit of the Wellcome Trust. Departments are expected to make a 50% contribution to the award. However, at this call, applications were not supported by the Department of Life Sciences. The Postdoc Committee would like to have a Rep in the Fellowships and Honours Committee. The Chair is Steve Matthews. The Postdoc Committee will ask whether this is possible.	

- 6 **Social Media update**
R Bradley will update the website with the latest changes. R. Bradley

- 7 **Equality Diversity and Inclusion Committee update**
R. Haghighat-Khah is not present in this meeting, but she communicated that the Department has been awarded the bronze Athena Swan. In the next EDI meeting, they will discuss how to put plan into action, and she will also get an update on getting clarification from funding bodies about parental leave for Postdocs. R. Haghighat-Khah

- 8 **DoLS Undergraduate teaching committee**
The Science Fridays finished. W Ba would like to leave the Committee;, K Farrant will replace her in this Committee. W Ba, K Farrant.

- 9 **Infrastructure and Facilities Committee**
There has not been any meeting. A Grob

- 10 **Health and Safety Committee update.**
K Witmer had a meeting with S Hoyle. He would like to have more feedback from Postdocs, it seems that not many of them are aware of the new online reporting system called SALUS. We agree on hosting a 15 minutes talk from S Hoyle in any of our next events. K Witmer

- 11 **New members**
M. Aulino Campos de Lima will leave the Committee in June. Katie Farrant has joined the Committee and she will be the Rep in the UG Teaching Committee and the Research Strategy Committee. A Estacio Gomez will contact G Masters to include her in the mailing list and to give her access to Sharepoint. A Estacio Gomez

- 12 **AOB**
The PDFC has been preparing a document called PI expectations, it consists of guidelines collated from opinions of both Postdocs and some PI within the College. All members
The Q&A with the new Provost, taking place on Monday 20th May 2019, has been cancelled.
We will nominate our Postdoc Committee for the PDFC Team Award.

Next events.

R Bradley and other members would like to organise an event for September. We discussed about the possibility of organising a speed-dating event, before the Social hours of the Department. We could also ask K Hinxman for help.

K Witmer and K Wright propose to organise coffee mornings, on Thursdays, 10-11am. It would be good to do it in a room that has a small kitchen, in case the catering is too expensive, and we have to do it ourselves.